



APPLICATION FOR POSITION ON THE SNOW SPORTS NZ BOARD 2017

Details of Applicant

Name: Jan Shearer

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What is your governance experience and interest in snow sports?

My governance experience ranges from managing a small trust that raised and allocated funds to up and coming female sailors to a recent 3 year term on the Tennis NZ Board and 1 year on the Snow Sports NZ Board. My governance work has extended over some 15 years. I have recently completed the Inst of Directors 5 day live in Company Director course and have also attended many Sport NZ and I o D courses and been mentored over the last 5 years, as I have been a recipient of Sport NZ's scholarships under their Women in Governance programme.

I have a range of relevant capabilities, experience and involvement in the sports and administrative fields from competing in sport at the highest level – the Olympic Games (3 times) and winning a silver medal (yachting), to participating in fun events, through to managing groups, instructing and I have also studied management of sport completing a Masters of Business Studies (Management of Sport) degree at Massey University (2002). I have also been involved extensively with campaigning, logistics, sponsorship, fund raising, events, and committees and work for athletes and as a Trustee of an Inc. Society, sourcing, selecting recipients and allocating funding.

I have skied all my life and raced in the Masters series. I have 2 children that have been very involved in ski racing, including travelling overseas during NZ summers to Canada and Switzerland. Through this I have been involved with snow sports on many levels. But above all I have a real passion for the sport and appreciate the difficulties faced from NZ.

What skills / expertise would you bring to the Snow Sports NZ Board?

Extensive high performance sport level experience as an athlete (3 Olympic Games – yachting), administrator and as a parent of children recently competing internationally (yachting); my daughter just finished 4th at the Rio Olympics in yachting.

Through my own Olympic sport involvement I have developed to a high level the ability to create and maintain relationships with sporting authorities, sponsors, Trusts, and teammates. We also managed campaign budgets of around \$100,000 and organized all logistics and training programmes for our campaigns. My professional career has been in Mechanical Engineering (20

years), from consulting engineering to project designer/manager, which included designing, tendering, managing budgets and submitting presentations/proposals, strategic planning, and being a team leader

I have an understanding and knowledge of the requirements for NZ athletes and the challenges facing them.

I am currently the Head of Performance and Competitions at the National Body – Tennis NZ. I have been in this role for 4 years and have developed and rolled out a new Junior Player Performance strategy.

I have read and accept the conditions of office in Appendix 1

Signature of applicant: Jan Shearer

Date: 28 August 2017

Privacy Act 1993

I agree that Snow Sports NZ may collect and retain the information supplied with this application and Snow Sports NZ may authorise the release of this information to Members, and any other persons or organisations that the Snow Sports NZ Board considers appropriate.

All applications and your curriculum vitae
must be received at
Snow Sports New Zealand
78 Anderson Road, PO Box 395, Wanaka, Attention: Marty Toomey
or by email to marty@snowsports.co.nz

Appendix 1: Duties & Powers of Board Members

16.1 **Duties of Board Members:** The duties of each Board Member are to:

- a. consider the interests of Snow Sports as a whole throughout New Zealand;
- b. at all times act in good faith and in the best interests of Snow Sports NZ;
- c. exercise the powers of the Board for proper purposes;
- d. act, and ensure Snow Sports NZ acts, in accordance with this Constitution and its Regulations;
- e. be bound by all Board decisions and act in accordance with the principle of collective responsibility;
- f. not agree to, nor cause or allow, the activities of Snow Sports NZ to be carried on in a manner likely to create a substantial risk of serious loss to Snow Sports NZ's creditors;
- g. not agree to Snow Sports NZ incurring any obligations unless the Board Member believes at that time, on reasonable grounds, that Snow Sports NZ will be able to perform the obligations when it is required to do so;
- h. exercise the care, diligence and skill that a reasonable Board Member would exercise in the same circumstances;
- i. disclose to the Board the nature and extent of any interest in a transaction or proposed transaction as soon as the Board Member becomes aware of the fact that s/he has such interest. For the purposes of this Rule, an interest in a transaction or proposed transaction shall have the same meaning as defined in section 139(1) of the Companies Act 1993, (or any equivalent provision under any replacement legislation). Such interest shall also be recorded in the Board's interests register;
- j. take such other steps as determined by the Board in respect of any interest specified in Rule 16.1i, which may include, without limitation, abstaining from deliberations and/or any vote regarding such interest;
- k. not disclose information that the Board Member would not otherwise have available, other than in his/her capacity as a Board Member, to any person, or make use of or act on the information except:
 - i. as agreed by the Board for the purposes of Snow Sports NZ;
 - ii. as required by law; or
 - iii. to persons, or for reasons identical to those specified in sections 145(2) and 145(3) of the Companies Act 1993;

- l. make reasonable efforts to attend all Board Meetings and General Meetings of Snow Sports NZ;
- m. use their best efforts to consult widely with Members and others in the Snow Sports community to keep abreast of the issues facing them provided that this Rule shall not waive the duty of confidentiality in respect of information disclosed to them as Board Members under Rule 16.1k; and
- n. participate in an annual review of the Board's performance.

16.2 **Powers of the Board:** The Board shall have the power to:

- a. appoint the Chief Executive;
- b. define delegations of authority from the Board to the Chief Executive and to the Sport Committees;
- c. adopt and review the strategic plan for all Snow Sports in New Zealand;
- d. adopt and review the annual plan and budget for Snow Sports NZ (which shall include specific plans and budgets for each of the Snow Sports);
- e. determine applications from individuals, clubs, and organisations wishing to be Members of Snow Sports NZ;
- f. hold national forums and meetings for the Members, including General Meetings;
- g. sanction competitions and events as Snow Sport Competitive Events;
- h. on the recommendation of each Sport Committee, approve rules and regulations for any Snow Sports NZ competitions or events including conditions of entry, and including Snow Sport Competitive Events;
- i. establish sub-committees, commissions, or other groups to carry out any work of the Board by its delegated authority;
- j. employ, engage or otherwise appoint coaches, managers, selectors, officials, judges, and other support personnel for Snow Sports NZ national representative teams (upon the recommendation of the relevant Sport Committee and as set out in the Regulations), and to determine the terms and conditions of such appointments and, if necessary, terminate such appointments;
- k. delegate to selectors the power to select athletes and teams to be national representatives;
- l. determine the yearly calendar for international, national, and other Snow Sports competitions;

- m. discipline Members, including holding enquires or appointing others to hold enquires and imposing sanctions, hearing cases of misconduct by any Members or to delegate these functions to the Judiciary Committee as specified under Rule 14 (Resignation & Termination of Membership) and Rule 28 (Judiciary Committee);
- n. subject to this Constitution, fill vacancies on the Board, and any commissions, committees or other groups which are established by it;
- o. control expenditure and raise funds to fulfil the Objects of Snow Sports NZ;
- p. open and operate in the name of Snow Sports NZ such bank accounts as deemed necessary;
- q. make, repeal or amend any Regulations in accordance with Rule 32 (Regulations), and any policies and procedures as it thinks appropriate, provided that such policies and procedures are not inconsistent with this Constitution;
- r. engage, contract or otherwise agree to obtain the assistance or advice of any person or organisation for the Board;
- s. establish such corporate and other entities to carry on and conduct all or any part of the affairs of Snow Sports NZ;
- t. appoint and administer the Judiciary Committee;
- u. resolve and determine any disputes or matters not provided for in this Constitution; and
- v. do all other acts and things which are within the powers and Objects of Snow Sports NZ and which the Board considers are appropriate.